

28 OCT 1949

MEMORANDUM FOR: Assistant Director for Collection & Dissemination
Chief Management Staff

FROM: Assistant Director for Operations

1. It is proposed that Foreign Documents Division, Office of Operations, prepare for publication and dissemination to the IAC Agencies a regular monthly "Consolidated Translation Survey," which will contain a listing of all known translations in process and completed by the IAC Agencies and CIA during the month immediately preceding the issue date of each publication.
2. The proposed publication will carry the regular Foreign Documents Division, CIA cover and conform substantially to the format of attached dummy. The fly leaf will carry a listing of the Agencies participating in the translation coordination effort.
3. The need for the publication, both as a reference work and as a medium for the prevention of duplication of effort, has been expressed by the IAC Agencies.

/signed/
GEORGE H. CAREY

Concurs: /signed/ J. M. Andrews Office of Collection and Dissemination 2 Nov 49 Date

Concurs: /signed/ Management Staff 8 Nov 49 Date 50X1

Management would like to have a try at finding an easier way to produce in near future. J.D.A. - 3 Nov 49

JJB/mlb

*Note by J. M. Andrews: Believe ultimately we may find a more economical way of doing this job - possibly by machine methods. This proposal, however, seems unexceptionable to meet an urgent interim need.

J.M.A.